**Translator’s data:**

Full name: ……………………

E-mail: ………………………

Phone: …………………...

**TRANSLATOR’S DECLARATION**

*I hereby submit ………………………, a poet writing in ………………………, for the 2024 “European Poet of Freedom” Gdańsk Literary Award.*

*I declare that I am aware of the Award Rules and Regulations. In the event of being shortlisted for the Award, I agree to participate in further stages of the Competition in line with its Rules and Regulations.*

***In the event of being shortlisted for the Award, I undertake to prepare a selection of poems written by the proposed poet and translate them into Polish, personally or as part of a team I create, by 30 June 2023.***

*I further declare that I have obtained the proposed poet’s consent to his/her participation in the “European Poet of Freedom” Competition. I forward said consent as attachment hereto.*

……………………………………

(date and signature of the Translator)

**CONSENT TO PERSONAL DATA PROCESSING**

*I, the undersigned, declare that prior to granting the following consents, I have read the GDPR Information Clause below and hereby consent to the processing of my personal data provided herein by the City Culture Institute (further: CCI), a cultural organisation of the local government, for the purpose of completing the submission for the “European Poet of Freedom” Gdańsk Literary Award in line with personal data protection regulations.*

……………………………………

(date and signature of the Translator)

**INFORMATION CLAUSE**

based on Article 13(1) and 13(2) of the General Data Protection Regulation

of 27 April 2016 (further: GDPR)

PERSONAL DATA CONTROLLER:

City Culture Institute (further: CCI), a cultural institution of the local government with its registered office in Gdańsk, Długi Targ 39/40, 80-830 Gdańsk, entered in the Register of Cultural Institutions kept by the Municipality of Gdańsk under no.12/11.

INFORMATION ON PERSONAL DATA PROCESSING:

1. In matters related to the processing of your personal data (as someone whose personal data is being processed), you should contact the Personal Data Controller by e-mail at: iodo@ikm.gda.pl or by ordinary mail to the CCI office address provided above.
2. Your personal data will be processed for the purpose of completing your submission for the “European Poet of Freedom” Gdańsk Literary Award (further: “Award”), which means that CCI may send or forward information concerning the Award procedure to the e-mail address or telephone number provided, pursuant to Article 6(1)(a) and Article 9(2)(a) GDPR.
3. Your personal data will be stored for a period of 3 years from the final Award submission deadline and thereafter for the period required by law or for the fulfilment of any claims.
4. The personal data you provide will not be transferred to a third country (outside the European Economic Area), but will be made available to other persons authorised to account for and supervise CCI’s activities in line with mandatory legal provisions, entities funding cultural and educational projects implemented by CCI, entities providing legal services to CCI, a hosting company providing email services to CCI, and telecommunications operators providing ICT services to the Personal Data Controller.
5. You have the right to access, rectify, erase or restrict processing of your personal data, as well as the right to data portability.
6. You also have the right to object to further processing and, if you have given your consent to data processing, to withdraw it. Exercising your right of consent withdrawal does not affect data processing that occurred prior to the consent being revoked.
7. If you consider the processing of your personal data as violating GDPR provisions, you have the right to lodge a complaint with a supervisory authority.
8. The provision of your personal data is voluntary, but it is a prerequisite for the acceptance of your Award submission.
9. Your data will not be processed by automated means including profiling.
10. Consent to personal data processing should be sent in writing, by e-mail: iodo@ikm.gda.pl or ordinary mail, to the address of CCI’s registered office.